



*“Capturx provides SharePoint Server customers with rapid access to content in the user’s original handwriting or as converted data – making full use of SharePoint Server’s powerful search, sharing, and content management capabilities.”*

**FRED STUDER**  
 General Manager  
 Information Worker Products  
 Microsoft Corp

## Handwritten Data on Paper Forms Immediately Available in Microsoft SharePoint Server

Capturx automates paper-based data collection for mobile teams to speed up workflows without the cost, delays, and risks from scanning, transcribing, or losing paper documents.

Capturx for SharePoint enables teams to instantly digitize form data as it’s written using digital pens that automatically scan the handwriting and immediately integrate the data back into SharePoint.

Even non-technical teams can quickly automate any custom paper forms using familiar Office experiences, such as Excel for forms design, and SharePoint for data management. Capturx converts handwriting and creates structured data, enabling teams to fully leverage the power of SharePoint for collaboration, workflow, and data integration into other systems.

### Data digitized as it’s written and sent into SharePoint

- Teams can capture data as they write on paper without changing processes
- Data can be instantly sent from digital pens to secure servers using Bluetooth and handhelds

### Easy set-up and management using standard Office tools

- Teams use existing forms or simply create new forms in Excel
- Forms and data easily accessed, managed, and shared using standard Microsoft tools
- No proprietary servers, intermediate applications or file formats

### Rich Data Access: original ink; converted data; date, time & author validation

- Capturx stores the original handwriting and converted data using character recognition
- Date and time stamps show when data was actually written– not scanned or re-typed
- Standard data table and images files offer easy search and integration into other systems

### Capturx automates data collection for a broad range of mobile worker scenarios:

- Inspections • Maintenance • Healthcare • Legal Services • Interviews
- Facilities • Management • Public Safety • Construction and much more

*“Employees collecting data on paper need immediate access to that data in Microsoft Office SharePoint Server for collaboration, workflow, and integration into other business processes.”*

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## Components of Capturx for SharePoint

**Capturx Forms for Excel.** Capturx for SharePoint includes Capturx Forms for Excel for easy form design with Excel without coding or proprietary tools. Forms are published directly to SharePoint from Excel.

**Capturx for SharePoint.** Capturx is a SharePoint add-in enabling form templates and form data to be stored, accessed and managed using SharePoint 2010 or SharePoint 2007. Capturx enables forms to be printed directly from SharePoint for use with a digital pen. Capturx also enables the uploading, converting, and viewing of handwritten data within SharePoint.

**Capturx Digital Pen.** The Capturx digital pen writes with regular ink while also digitizing and storing handwriting using a built-in sensor, processor, and memory. The pen can send data to SharePoint via Bluetooth or through a PC's USB port. The USB port is also used to charge the pen for up to 10 days of use.

**Capturx Pen Manager.** With Capturx Pen Manager software installed on a PC, digital pen users can send their handwriting directly to the SharePoint server. Capturx Pen Manager is also used for general pen management tasks, such as: setting a password, download options, and saving the pen user's contact details.

## Key Features

**Printing and Writing on Plain Paper.** Print any custom form directly from SharePoint on ordinary paper using many common color printers\*, then write as you normally would.

**Access Data in SharePoint Sent Instantly via Bluetooth.** The Capturx digital pen can immediately send field data to SharePoint through BlackBerry devices using built-in Bluetooth support.

**Collect Data from Multiple People and Forms Simultaneously.** Teams can collect data on different types of forms at the same time. Capturx tracks the data for each form type, form entry, and team member.

**Built-in Character Recognition.** Handwriting can be automatically converted to digital text or to match formats or word lists predefined in Excel.

**Access Original Handwriting or Converted Data.** Scanned equivalents of forms with original handwriting are stored along with converted text.

**Date, Time, and Author Stamps for Each Entry.** Validate data capture by seeing when each field of each form was actually written on paper using the digital pen.

**Easy Data Review and Editing.** Each completed form can be easily reviewed or updated following policies defined in SharePoint.

**Aggregate Data Across Team Members in SharePoint Lists.** Data from multiple team members can be automatically collected into common SharePoint lists and structured data tables.

**Rich PDF Export.** PDF files can be created for each form with layers showing the original ink, converted data, signatures, time, and date stamps for easy sharing, search, and retrieval.

## System Requirements

**SharePoint 2010 General Server Requirements:** Windows Server 2008 (R2), Microsoft SharePoint 2010 SP1 (Foundation, Standard, or Enterprise).

**SharePoint 2007 General Server Requirements:** Windows Server 2008 (R2), Microsoft Office SharePoint Server 2007 (MOSS), or WSS. 3.0

**Client Operating System:** Windows XP SP3, Windows Vista SP2, or Windows 7 for client (32- or 64-bit) For specific hardware requirements see <http://www.adapx.com/sharepoint>

\*Capturx works with many common color laser jet postscript printers, please contact [sales@adapx.com](mailto:sales@adapx.com) for more information.

**For More Information**  
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